

Gibsons Elementary School PAC Meeting

Date: Tuesday Jan 21/2020

Time: 7pm

Chair: Sandra Sq

Minutes: Sandra Sq

Present: Sandra Squires, Deborah Luporini, Angie Dixon, Carly Westmoreland, Debbie Small, Pam, Christina Crosby

Regrets: Martial, Jane, Lorena

Item	Discussion	Actions
Welcome		
Open Mic		
Adoption of Agenda for January mtg	Motion to approve: Christina 2 nd : Angie	
Adoption of previous minutes from December	Motion to approve: Christina 2 nd Angie	
Reports		
Principals Report	<p>See attached report</p> <ul style="list-style-type: none"> - enrolment increasing - Starting this week: Environment Impact - Recycling towers; Waste Management presentation to students to reduce contamination; Students working on recycling in 3 main classes; classrooms have clothes for wiping up spills. Laundry is washed in school washer and dryer. - Popcorn Tuesdays: SCAS. 2 kids with food safe to help and the pay for their own popcorn ordered for SCAS students - 	Deborah to ask Carolyn Spence about help with perogi days

Treasurers Report (Debbie S)	See attached report -Questions r/t playground account and use. It is for maintenance / repair or equipment purchase Discussion on popularity of Orange Key hole spinner and regulations around needed space	Debbie to look into cost of key hole spinner and regulations around its set up/ space needs and will report back at future mtg.
Correspondence	None noted	
School Store (Carly W)	Wednesdays (Perogi day) still low on volunteers (Debbie on her own) Costco runs covered Student Volunteers: Volunteers in school work at the store and get 1 free item at the store. Volunteers (2 students needed only) for collection of bins from classrooms and cleaning them they get a free lunch. Challenge that more volunteers have been doing this and then trying to claim free lunch/ items -Nutritionist Presentation from October 2019. Conversation related to Sales of Food and Beverage Guidelines in Schools as this was briefly touched on at a Principals mtg. Discussion at our mtg related to school store items sold and lunches sold. Aware many items we sell are at the “sell sometimes” but may not have many items at the “sell most” PAC open to exploring what they are providing to students and review with	Carly to follow up with volunteer Carly and Kayla to go over deposit slips Carly and Kayla to work on guidelines for student volunteers -Carly volunteered to review with Kayla school store items with food and beverage guidelines (found on Healthy Schools BC Website) Syrup from breakfast with santa: Kayla to look into see if Breakfast club can use the extra syrup

	<p>Community Nutritionist to explore alternatives to improve options available. Once review takes place, we can explore options available at suppliers to improve options if needed. Plan to work with Community Nutritionist.</p>	
Trustee Report (Pam)	<p>West Sechelt Addition Planning for 6 new classrooms and a daycare.</p> <ul style="list-style-type: none"> -School supplies survey went out to parents and results will be reviewed at next committee mtg. -School Board Tours are happening along with growth reports/ student tours. Gives insight into how things run in particular schools -Exploring how the various ministries can work together on various common issues that each ministry / school district has funding for to move away from working in “silos” -Motion by BCSTA – to be put forward to Ministry of Transportation for school bus stop sign arms to be extended 	
DPAC Report (Lorena)	<p>Mtg on Thursday. Lorena to report back at next mtg.</p>	
Guidelines for Teacher / Staff Funding Applications(Sandra)	<p>Barry Janyk supportive in working with PAC to draft policy/ guidelines to help guide the process when/ if funding is available for staff to apply for.</p> <p>We need to be clear on</p>	<p>Sandra to connect with Barry Janyk re: grading systems for applications for funding that he may be aware of.</p> <p>To add to the developing</p>

	<ol style="list-style-type: none"> 1) How we receive funding and any rules/ regulations/ limitations surrounding that 2) The end of the year financial reports will determine if there will be any potential for available funds in the following school year that could be made available for this purpose 3) We would like to explore a grading system for the applications in order to reduce bias, 4) We need to explore our criteria /priorities for that year which would help guide grading of applications. This could be done through exploring PAC yearly goals within the school community. <p>-PAC recommends moving forward that they would want the invoice prior to releasing any funds</p>	<p>policy: PAC recommends moving forward that they would want the invoice prior to releasing any funds</p>
<p>Laurie Beesting Bridge the Gap (math) Parent Night</p>	<p>Date not yet confirmed. Waiting on review and funding support through DPAC</p>	<p>-Lorena to bring to DPAC proposal to support Laurie Beesting coming to Caost and having a Parent info night. DPAC mtg is this Thursday, -Poster to be made and distributed once date and</p>

		funding confirmed
Treasurer's Position (Deb L)	PAC needs to prepare and explore options for transitioning a new treasurer for 2020/2021 year as Deb S will be leaving then. Deb S is open to guiding interested individuals PAC could consider contracting out the accounting / Book keeping piece at a cost to the PAC	Bring forward for further discussion at next mtg. Deborah L can put note in newsletter about asking if any parent has interest and skill set to take this on to connect with PAC chair or treasurer. Hold until discussion at next mtg.
Halloween Fair Thankyous (Deb S)	Had not heard back from PAC re: did we miss any volunteers or donors.	List reviewed and approved for submission to local paper thanking contributors.
Recycling	Systems in classrooms are going well. Education has occurred and noted many items are not recyclable and are actually waste. PAC would like to showcase projects we are supporting.	Christina to take pic of recycling units in classrooms and post a summary of what classes are doing on the PAC facebook page.