

## GES May PAC Agenda (Meeting GES Library & on Zoom)

*Date: May 14, 2024 6:45 PM*

*Present: Kelsey, Emily, Sandra, Robyn, Christina, Jay, Allysa, Lynda, Crystal*

*Regrets:*

1. Welcome, Introductions and Land Acknowledgement (2 minutes)
2. Approve Agenda for tonight's meeting. First Christina, Second Sandra. (2 minutes)
3. Approve minutes from last PAC meeting (April 9, 2024). First Emily, Second Sandra. (2 minutes)
4. Kelsey announces that she, our PAC Chair, is moving off coast!! Congratulations on the move Kelsey. Action: add her position to the vacant positions for recruitment.
5. Reports
  - a. Treasurer Report – Sandra. (10 minutes)  
Please email for copy of budget report.

Notes from treasurer: For Gaming Grant – we have 2 years to use the funds. Gaming grant application for 2024/2025 school year submitted in April. Confirmation e-mail received.

-Areas to grow for PAC treasurer processes – storage of previous records- is there a place at the school they can be stored? Action: move records to GES vault.

Transition to more digital files for ease of access on request. Action: Email reports to treasurer for a gmail electronic copy.

For PAC Gaming grant funds – easier paper trail if done by cheque than EMT

Ideally treasurer should not be signing the cheques – these would best be done by the other two signers and treasurer reporting on fund use (more arms length and less conflict of interest).

Action: add Secretary to the signing authority before Kelsey leaves coast.

Cannot pay for items in advance. Receipts must be submitted and paid for specific costs. Blanket coverage (ie: field trip funds) in advance of undetermined school trips do not meet Gaming grant criteria. As we paid ahead with our general funds, this is okay. But not okay in future if audited.

Considerations for next year –

If there is not an active board next year with mandatory positions filled (treasurer, Chair and secretary) PAC funds cannot be dispersed/ received etc. This will effect program funding like sandwich club, breakfast club, family first (general account) and any financial outside of curriculum support the PAC funds – skating/ swimming etc).

\*Potential use of Gaming Grant funds to go towards replacing the double slide which has been wrecked by skateboarders.

Discussion regarding use of funds for field trips – how to allocate equitably, and use of funds division between gaming grant and general funds.

Fiscal ends June 31st

b. Principals Report – Lynda. (10 minutes) Find report attached.

c. DPAC Report - Emily. (10 minutes)

Kerry Malhman presentation on First Peoples principles of learning. Mid May active school travel campaign. Opportunity to fund Food Safe course. May 30<sup>th</sup> event – compassionate systems leadership workshop being offered.

Jesse Wollen – May 28<sup>th</sup> zoom presentation for parents K-12 on cell phones and social media.

\*potential for PAC to support dissemination of Jesse’s message.

6. School Grounds beautification – planting project debrief, Emily (2 minutes)

We were able to clean up rhododendron bed, planted a new native plants bed by the recycling area, and built two sensory garden beds. Huge success. Lots of support from the community: GBS donated supplies to build bed, stain, and concrete for stepping stones. Salish Soils discounted mulch and soil purchase. Quality Farms discounted plants purchase.

- Idea to create a twice a year school yard clean-up day.

7. Recruitment – Chair\*, Treasurer \*and Hot Lunch Coordinator, Hot Lunch Tech/Volunteer coordinator-positions all vacant for coming year.

\*Official PAC elections / parent & volunteer celebration. Coordinate for June 18<sup>th</sup> at Persephone (or another venue), 5 – 7 pm. Have appy’s and honour those on the PAC and those leaving. Try to build momentum and bring people out to bolster the PAC capacity and fill the required chair and treasurer positions. Action: Kelsey to lead event organization.

Jay – willing to co- treasurer.

Sandra – willing to co- chair. Robyn will be able to step in to help as a co-chair, if necessary.

Hot Lunch – Christina and Kelsey both leaving. Will put together details on how to get up and running. Office support – print report and labels, post money – would like to minimize their time in these jobs. Table to September, focus on main positions.

8. Teacher Appreciation Day – Debrief Lynda (5 minutes)

Sally organized Friendly Thai, cookies, and notes from students. Event was well received.

9. Fundraiser updates (10 minutes)

a. Art prints sale – Jay - Saturday, May 11<sup>th</sup> debrief

Not as successful as hoped, and also short notice. Plan again for in the Fall, perhaps a side by side event, such as community garage sale – sell tables to locals for the event. \*Adora McTaggart interested in organizing in Fall.

10. Upcoming events –

Sports Day – June 7<sup>th</sup>

Pizza – two slices, and watermelon. Freezies. Emily, Sally available to coordinate.

Motion to approve up to \$50 a class for sports day. Jay first, Crystal Second. All approved. Lynda will pass on message to staff. Use Gaming Grants.

Supervalu ordering – 10 watermelons. Email Bob.

Bike to School Week - Crystal, Robyn, and Sandra to coordinate

May 27<sup>th</sup> to May 31<sup>st</sup>. Budget \$700. Buy ice cream for top 5 classes. Top # km's, top # students. Another \$150 to Johan for prizes.

Tables for check -in 8:15 – just after 9 am.

Crystal - Can email Kassandra to ask for volunteers from leadership, and Lisa to get adult supervision assistance with sign in's and picking up snacks.

Meeting adjourned: 8:37 PM

Next meeting: Tuesday June 18th, 2024 at 5 PM. (Venue TBD)